

Harambee Institute of Science and Technology
Charter School
Board of Directors Meeting Minutes
Term 2017-2018

The meeting of the Board of Trustees of Harambee Charter School was held on Wednesday, July 19, 2017 in the conference room at 638 N. 66th Street, Philadelphia, Pennsylvania 19151. The meeting was called to order at 6:57 p.m. Roll call was taken by President Joe Foster.

Directors Present:

Joseph Foster
Charis Jackson
Larry Bell
Renee Whitby – by phone
Maurice Baynard
Lakiesha Creighton
Crystal Dundas
Marirose Roach – by phone

Directors Not Present:

Nina Brevard

Others Present:

Sandra Dungee Glenn	Harambee CEO
Kevin White	Harambee Operations Manager
Michelle Thornton	Harambee CFO/Interim recorder

Closed Session: Personnel matter; Special Education case.

Reading of the Board Minutes: 06/21/17 Meeting

Motion – Accept 06/21/17 Board Minutes

VOTING: AYE: 8 NAY: 0 ABSTENTIONS: 0 ABSENT: 1

Larry Bell – motion to approve minutes sent to board members by email; Crystal - 2nd the motion.

HPA Report - Charis Jackson:

Recessed until August 1, 2017

CEO Report – Sandra Dungee Glenn:

List of tasks and projects to be completed to be prepared for the new school year
Presented proposal from Science 2 The Max – After School vendor presentation.
Enrollment Update – currently 544, target is 563.
Discussed list of projects to close school year, and get ready for new year.
Complete PSSA Data

Operations Report – Kevin White

Updates:

- Trailers – preparing for capital improvements project
- Summer Refresh projects
- Discussion on why increase in minor infractions

Financial Report

Discussed proposed Contracts including:

- Momentum – 403B – Plan script
- Copier Lease - \$1.4k; \$15k annual savings
- Floor Buffer Lease - \$6.5k; 9.5% interest; \$209/mo. For 36 payments

HR

Update on new hires and staff exits; teacher certification status

New Business/Old Meeting

Update on recruiting new board members.

Board Report:

President Joe Foster will convene development team.

Action Items:

VOTING: Science 2 The Max

Crystal – motion to accept the proposal for S2TM After School contract not to exceed \$230k; - Joe 2nd the motion.

AYE: 8 NAY: 0 ABSTENTIONS: 0 ABSENT: 1

VOTING: Special Education Settlement

Larry Bell – settlement; - Crystal 2nd the motion.

AYE: 8 NAY: 0 ABSTENTIONS: 0 ABSENT: 1

VOTING: Curriculum

Crystal – curriculum; - Larry 2nd the motion.

AYE: 8 NAY: 0 ABSTENTIONS: 0 ABSENT: 1

VOTING: Dr. Kimberly Harris

Crystal – retain Dr. Harris as Interim CEO \$90k; - Larry 2nd the motion.

AYE: 8 NAY: 0 ABSTENTIONS: 0 ABSENT: 1

VOTING: Louis Mason

Crystal – retain Mr. Louis Mason as Interim Principal \$100k; - Larry 2nd the motion.

AYE: 8 NAY: 0 ABSTENTIONS: 0 ABSENT: 1

Public Concerns

Adjourned: 9:18pm

Next meeting August 16, 2017