

HARAMBEE INSTITUTE of SCIENCE & TECHNOLOGY CHARTER SCHOOL

Board of Trustees Public Meeting

Wednesday, March 20th, 2019

6:00 p.m-8:00 p.m.

John Skief Hall

Closed Session:

Open Session, Board Room:

- **Meeting Called to Order:** 6:05pm
- **Introduction of Visitors and Others Present:** Gregory Shannon, CAO; Michele Thornton, CFO; Gabriella Timothy (Charter School Consultant)
- **Roll Call:** Charis Jackson; LaKiesha Creighton; Joe Foster, Jr.; C. Wade Mosely; Maurice Baynard(phone); Renee Whitby; Crystal Dundas (phone):
- **February 2019 Minutes:**
 - **Motion:** Charis; 2nd: Wade
- **Presentation:** Elevated Achievement Group (Robert Crowe and Jane Kennedy)
 - Robert explained relationship with the school. The role of student ownership at Harambee. Question: “Why restructuring alone will not improve teaching” Indicators of Success: 8th grade students can enter the high school of **their choice**. **Next Year: Students can own their education more (authority, capacity and responsibility) . Focus:** The Learning practices with students not programs.
 - What do we keep doing?
 - What do we stop doing?
 - What do we start doing?
 - Pa State Standards
 - Flexible Framework
 - Year One: 2018-19(Curriculum and Assessment)
 - Supports for teachers
 - Student Ownership
 - Develop scope and sequence
 - Administer benchmark Assessment
 - Data Protocol
 - Indicators of Achievement
 - Integrated Units
 - Benchmarks
 - Scope and Sequence

- Data Teams
 - Baseline Scores from the PSSA
 - Year Two: 2019-2020: Focus: Climate
 - Leadership Roles and responsibilities
 - Teacher Support Internally
 - Student supports
 - Year Three 2020-2021: Focus Instruction
- **Questions:** How do we plan to engage parents in this process? ; How often are you working with the teachers?(**At least once a month**); What does student ownership look like?(Ex: **Academic Climate Review**-What are you learning?(A continuum of answers; Integrated Units: Multi-Step Problems: Increased Teacher Engagement; Student Incentives)
- Sharing of the Consultants emails: **Suggestion:** Quarterly Review:
- **Harambee Parent Association Report (HPA)**
 - Claudia Averette is retained as a parent Liaison. **Collaboration:** African Street Festival and a Parent Retreat (Summer). **Question:** Moving Parents to the Center of the Community. **May 31st** is date of the Street Festival.
 - Organize a meeting date for the African Street Festival:(Baba Shannon)
- **Leadership Report- Greg Shannon**
 - See Attached: Glenn Ellis; Just Greg; Keynote: Sharif Street: Book Giveaway: **Dare to be a Man**
 - **Funding Updates:** N/A (Specifics to be provided at a later date)
 - **National Junior Honor Society (3.3 grade point average):** 13 students (7th and 8th(2nd class(6th) inducted in May. Mama Goldie and Mama Brown went to National Conference in DC.
 - **Weekly Meeting:** Daily Presentation at Circle (Harambee Institute)
 - **Service Projects to be Highlighted on the Website:** Banner displayed on the Wall in Harambee
 - **Literacy Night:** 400 Participants
 - **Staff Allocation is established.**
 - **Recommendation:** 10-day PD for 2019-20 School Year
 - **Student Support:** Profound Behavioral Health Challenges (Student Expectations have increased)
 - **Maintenance and Facilities improvements:** Baba Wade will assist the group.
 - **Operations Meeting on Friday:**

- Food Service review for next year: RFP review (5-7 bids). Pa has guidelines and rubrics for Food Service. Lessons Learned: Pa audit identified areas for improvement. “Hot and Nutritious Meals”
- Parent University: Claudia Averette (Horsey, Buckley and Heffner): 5:30pm
- Open House: March 23, 2019: 2hrs
- Mama Andrea is the Test Coordinator:
- CFO report: Proposed 2019-20 Budget
 - See Attached:
 - Minimum Salaries for teachers implemented by the Pa. Governor.
 - 2-3% increase in the budget
 - 30 families from out of district
 - SPED 12% population
 - Disabled the computer lab and make it a classroom.
 - Content Class and Lab Class in Science for 2019-20
 - Pre K-2 in a early learning center as a possible solution off campus
 - Mama Renee will help with Parent Expectations
 - 575 as a target number.
 - 3 students in Approved Private Schools. (2 in 4th and 1 in 7th)
 - RFP for our Audit Services
 - 2-3% increase in salaries(1.5% cost of living and bonuses)
 - 30 day review and Vote on 4/2019.
 - CFO will email the Board the Budget.

New Business: Mama Gabby expertise:

Old Business: Review of the meeting with the Charter School Office and Dr Baynard.

ACTION ITEMS: Dr. Baynard will send out the Policy and Retention Policy to the Board prior to the next meeting.

BOARD VOTE: Promotion and Retention Policy: Quorum needed: Next Board meeting:

Public Concerns

Adjourn Board Meeting: 8:34pm

Next Meeting: Wednesday, April 17th, 2019