

***Harambee Institute of Science and Technology  
Charter School  
Board of Directors Meeting Minutes  
Term 2017-2018***

---

The meeting of the Board of Trustees of Harambee Charter School was held on **Wednesday, July 18<sup>th</sup> 2018** in the conference room at 638 N. 66<sup>th</sup> Street, Philadelphia, Pennsylvania 19151. The meeting was called to order at 6:18 p.m. Roll call was taken by board member Maurice Baynard.

**Directors Present:**

Maurice Baynard  
Larry Bell  
Joseph Foster  
Charis Jackson  
Wade Mosely  
Joe Foster  
Marirose Roach (Phone)  
Crystal Dundas (Phone)

**Directors Not Present:**

Renee Whitby  
Lakiesha Creighton  
Donna Holmes-Lockett

**Others Present:**

Dr. Kimberly Harris  
Gregory Shannon (Video)  
Michelle Thornton

Harambee Interim CEO  
Harambee CAO/ Principal  
Finance/HR

---

**Closed Session:**

**Open Meeting:**

Introduction of members  
No parent, school or community members present

**Minutes**

Minutes of the June 20<sup>th</sup> meeting were approved. All were in favor, no oppositions.  
Motion: Wade Mosley, Second: Larry Bell.  
AYE: 7 NAY: 0 ABSECTIONS: 1 ABSENT: 3

**HPA report – Charis Jackson, Lakiesha Creighton**

Hosting a parent symposium on Saturday September 8th. 10am-1pm. Greg will have a needs assessment for our parents to develop the meeting agenda for the year. Dr. Kim will use TRELLO board for parents. Quantify the parent issues to increase engagement. Parent Meetings are the last Tuesday of every month hosted by Administration.

## **CEO Report – Dr. Kimberly Harris**

Personnel Updates: Closing the gaps. Summer School in conjunction with extended school year(SPED). Enrollment# 40-47. Accountability for the Summer Program(Baba Greg). Students were recommended for the Summer Program. Data: Last Benchmarks-Summer Program. Leadership Retreat(Florida: August 1-4th(3 ½ full days). Mission and Vision both personal and professionally. Larry requested for a list of attendees:

School Improvement: accepted by PDE.

Annual Report: Due August 1st.

SPED Update: February notification-Satisfy 50 Non-compliance issues. (OCT 2018 Deadline). 1 New Lawsuit from prior years. No new lawsuits from 2017-18. A really strong candidate for the SPED Coordinator. 21 completed SPED non-compliance issues satisfied. President asked for a monthly SPED Updates. \$30,000 payback from 2017-18 for non-compliance. Dr. Kim will build internal capacity with our former coordinator. SPED Enrollment 74-84 from 2017-18. 18% of our student population. Talented & Gifted students are also SPED students without the financial compensation from PDE.

Trilo Boards: 6 large boards to govern and give outcomes that match our Mission and Vision. Visual Support to accomplish milestones of our Mission and Vision. Leadership Team(Florida recipients) are responsible for Trilo. All the staff members have Mac Mini's.

Lawsuits: \$41,000 paid directly to the approved private school. 2014-15, 2015-2016. 2016-2017. The amount to be paid over time. We had a SPED Contingency in the budget for the 2017-18.

## **Principal Updates/ Report – Baba Gregory Shannon**

Summer Refresh is well underway. Painting 60% completed. Stairwells completed next week. 2nd floor classrooms are in progressing (waxing and refinishing). Board Conference room 3 bids have been problematic. Data Presentation: Benchmarks (8-10 weeks). Benchmarks are internal assessments that we purchase. Goal: 1yr worth of progress during the school year. Enrichment and Intervention have to be the focus of our program. PSSA data completed by August.

## **Financial Report –Michelle Thorton**

Personnel: Screening of over 200 resumes; 20 candidates in the building; SPED Coordinator also participated. All the candidates are certified; Experienced Math teachers are still difficult to find; Looking for 3-5 years of experience are some minimal criteria; Question about our staff turnover concerning perception of the parents. We have hired a foreign language instructor. A spanish speaking proficiency portions was part of the interview. An addition to the Per Pupil Rate allow us another \$400,000. 21st Century budget allows us some additional monies in PD.

**Audit:** In process;

**Vendor Review:** 7 for approval; Question on the PD budget; Benchmark student performances; \$275,000 SPED Reconciliation;

**Old Business:**

None

**New Business:**

Board will hold a mini Retreat on Friday, August 10<sup>th</sup> from 10-1. Place to be determined.

**Action Items:**

SPED Agreement: ACCEPTED AS PRESENTED

Motion: Wade Mosley, Second: Larry Bell. Crystal Dundas and Mariose Roach abstained

AYE: 6 NAY: 0 ABSECTIONS: 2 ABSENT: 3

2018-19 Vendors: ACCEPTED AS PRESENTED

Motion: Wade Mosley, Second: Larry Bell. Crystal Dundas and Mariose Roach abstained

AYE: 6 NAY: 0 ABSECTIONS: 2 ABSENT: 3

**Public Concerns:** None

**Motion to Adjourn:** 8:45, **Larry 2nd Wade**

**Next meeting September 19<sup>th</sup>, 2018**